Status: Approved

Abstract: This PWG Policy defines basic conventions used by PWG Workgroups to make decisions.

This document is available electronically at:

<https://ftp.pwg.org/pub/pwg/general/process/pwg-workgroup-decisions-policy.pdf>

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1. Terminology
	1. Conformance Terminology

Capitalized terms, such as MUST, MUST NOT, RECOMMENDED, REQUIRED, SHOULD, SHOULD NOT, MAY, and OPTIONAL, have special meaning relating to conformance as defined in Key words for use in RFCs to Indicate Requirement Levels [BCP14].

* 1. Acronyms and Organizations

*IANA*: Internet Assigned Numbers Authority, <https://www.iana.org/>

*IETF*: Internet Engineering Task Force, <https://www.ietf.org/>

*PWG*: Printer Working Group, <https://www.pwg.org/>

1. Workgroup Decisions
	1. Workgroup Decision Process

There is no Formal Approval process that applies to Workgroup decisions, and voting is not necessary to approve Workgroup decisions. When a Workgroup Chair decides to call for a vote, then a simple majority of those casting ballots (not including abstentions) is necessary.

* 1. Workgroup Voting Eligibility

The following voting rights policy applies to all voting done within a PWG Workgroup:

⎯ A voter must be a representative of a PWG Member in good standing.

⎯ Each PWG Member can only cast one vote.

1. Overview of Changes
	1. PWG Workgroup Decisions Policy 20230501

The first release of this policy provides the "PWG Workgroup Decisions" section content from a later stable draft of PWG Process 4.0.

1. References
	1. Normative References

[BCP14] S. Bradner, "Key words for use in RFCs to Indicate Requirement Levels", RFC 2119/BCP 14, March 1997, <https://datatracker.ietf.org/doc/html/bcp14>

[PWG-PROCESS] S. Kennedy, J. Leber, I. McDonald, "PWG Process v4.0 (DRAFT)", May 2023, <https://ftp.pwg.org/pub/pwg/general/wd/wd-pwg-process-4-20230501.pdf>

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